



COMPANY-SPECIFIC ITEMS DUE NOVEMBER 12, 2017

Please respect the deadline.

A separate “Welcome to the 2017 Nutcracker” letter lists the deadlines for other Nutcracker items.

1. COMPANY BASKET:

Each company member is asked to contribute **a minimum of \$15** towards the company basket that is displayed at the theater, on the raffle tables, during Nutcracker performances.

Please make your check payable to **SUZI ITO** and put it in a sealed envelope to the attention of Suzi Ito. Drop off your envelope in the BRTA box at the OCDC front desk. There is a special white folder in that box labeled “Company Raffle Basket Donations”.

Suzi will collect all company member donations from the BRTA box, keep a list of all donations received, and purchase items to fill and decorate the company basket.

For all company basket questions, please email Suzi Ito at pspbito@yahoo.com.

2. COMPANY APPAREL:

The BRTA has contracted with the same company as last year to offer company sweat jackets, pants, and t-shirts. To make a purchase, go to www.orangecountydancecenter.com and download the company apparel order form. Complete the form and attach your check payable to **Ballet Repertory Theatre** (written in full; not BRT and not BRTA).

Place your completed order in an envelope labeled “Company Apparel” to the attention of **JENNIFER O’BRIEN**, and drop off in the BRTA box at the OCDC front desk. There is a special white folder in that box labeled “Company Apparel Orders”.

For all company apparel questions, please email tinkerbellen@aol.com.

3. VOLUNTEERING:

There is no specific deadline for this, but donations of time are just as important to the company’s success as donations of money. As a company parent, it is your duty to sign up to volunteer in at least one of these categories:

- help at the raffle tables
- sell raffle tickets in the theater lobby
- help at the boutique tables
- bring refreshments
- serve refreshments
- deliver messages backstage
- sew costumes backstage
- help with props backstage

To offer to help, contact BRTA President **JENNIFER O’BRIEN** or email helpbrta@gmail.com. As Nutcracker performances approach, also look for emails from the BRTA asking for volunteers to sign up. Thank you!